

VIDEO SUBMISSION GUIDELINES

Abstract Submission Deadline is Monday 10th February 2025 at 11:59pm

How to submit a video to the ACPGBI 2025 Annual Meeting

IMPORTANT: please note the following **criteria for submissions:**

- **Duration of video:** 10 minutes maximum
- **Sound:** all videos should be accompanied by a clear voice-over in English.
- **Video quality:** videos should have a minimum definition of 720p (1080p preferred).

1. Uploading your video

Videos should be uploaded to Vimeo, YouTube or other video hosting service as an unlisted video and the URL submitted via the online abstract form

Once your video has been uploaded, complete your abstract submission via the online abstract submission portal.

2. Online abstract submission portal

- Abstracts must be submitted using the online submission portal. Click [here](#) to be directed to the abstract portal.
- You will firstly need to create an account
- Once you have created an account, please update your contact information

3. How to submit an abstract

- Once your account and contact details have been setup, click abstract submission to submit an abstract
- The **maximum** number of words for the title is **50**. The **maximum** number of words for the abstract text is **250** (excluding the title and authors). Please use this space to submit your short description.
- Paste the URL of your uploaded video into the field for video URLs on the abstract submission form.
- **You are permitted to submit an abstract that will be presented at another national/international meeting either prior to or after the Association of Coloproctology of GB & Ireland 2025 meeting.**
- When you submit your abstract select a category from the following 20 categories.
- Indicate your preferred presentation mode as video
- When you have completed a submission, you will receive email confirmation with the reference number of your abstract.

A “blind” reviewing process will be used. Do not include identifying features such as names of authors, hospitals, medical schools, clinics or cities in the title or text of the abstract. The names of authors and their affiliations (institutions) will be submitted on-line in a separate section.

4. Abstract Categories

- **Colonoscopy video submission – New submission category for videos only**
- Colorectal cancer - screening, diagnosis & endoscopy
- Colorectal cancer - tumour biology, biomarkers & genetics
- Colorectal cancer - risk assessment & outcomes
- Colorectal cancer - surgery & endoscopic interventions
- Nursing*
- Surveillance, survivorship & late effects of treatment
- Sustainability in Surgery
- Emergency general surgery
- Minimal access surgery - laparoscopic, robotic & transanal approaches
- Chemotherapy and radiotherapy
- Imaging and radiological interventions
- Pathology
- Inflammatory bowel disease, pouch surgery and stomas
- Pelvic floor & functional bowel disorders
- Proctology
- Training and mentoring
- Patient-reported outcomes & qualitative studies
- Quality Improvement
- Miscellaneous

*ACPN members are welcome to submit an abstract in any category

5. Amending a submission

You can amend your submission at any time up to the deadline

- Log in to the submission system
- You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change.
- Amend the abstract as necessary.
- When you reach the final step and press “Submit”

6. Withdrawing an abstract

If you wish to withdraw an abstract, please contact ACPGBlEvents@execbs.com

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SUBMIT YOUR ABSTRACT HERE